

# Willaston Parish Council



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To: Members of Willaston Parish Council

21<sup>st</sup> April 2026

Dear Councillor,

You are summoned to attend an Ordinary Meeting of Willaston Parish Council which will be held on Tuesday 28<sup>th</sup> April at 7:00pm at St Lukes Church, Coppice Road, Willaston CW5 6QA

Yours sincerely,

Claire Coventry  
Clerk to the Council and Responsible Financial Officer

## Agenda

### 1. To Receive Apologies for Absence.

Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

### 2. Leave of Absence

To consider any request for a leave of absence from a member of the Council, if received.

### 3. Declarations of Interest and Dispensation Considerations

- a) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- b) To declare any Other Interests in items on the agenda, and their nature.
- c) To note any dispensations granted prior to the meeting.

### 4. Minutes of the Previous Meeting

To approve as a correct record the minutes of the previous meeting of the Council held on Tuesday 31<sup>st</sup> March 2026 and discuss any matters arising which are not specific items on this agenda.

### 5. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit statements. Public are asked to submit questions or statements to the Clerk by email before 5 PM on the day prior to the meeting.

### 6. Borough Councillors' Reports

To receive verbal or written reports from Cheshire East Councillors on any matters of interest relating to Parish.

### 7. Points of Order

To consider whether a *continuing* breach of Standing Order 33(b) has occurred in relation to the circulation of internal member correspondence to a third party external to the council.

### 8. Police

- a) To receive a report from Police representatives.
- b) To receive a report from the Council Police Liaison.

### 9. Delegated Policing Liaison Representatives Terms of Reference

To consider an update to the Delegated Policing Liaison Representatives Terms of Reference

## 10. Planning Applications

- a) To consider planning applications received since the publication of the meeting agenda.
- b) Planning applications to be noted at this meeting.

Reference	26/1253/HOUS
Type of Application	Householder
Location	Holly House 23 Park Road, Willaston, Nantwich, Cheshire East, CW5 6PN
Proposal	Single storey extension to side of dwelling

Willaston Parish Council support this application

## 11. Playing Field and Open Spaces

To consider matters relating to Lettie Spencer Playing Field, The Spinney, Mike Heywood Green, and War Memorial.

## 12. Willaston In Bloom

To consider the quotes received for the Willaston in Bloom summer planting campaign.

## 13. Clerk's Report

To receive a report from the Clerk.

## 14. Authorisation of Payments

To consider approval of payments and internal transfers for April 2026

## 15. Allotments

To receive an update on the allotments and to make any required decisions relating to the operation and management.

## 16. Publication Scheme

To consider the adoption of a publication Scheme.

## 17. Email Communication & Acceptable Use Policy

To consider the adoption of an Email Communication & Acceptable Use Policy.

## 18. Asset Register

To consider any updates to the Council's Asset Register

## 19. Next Meeting

To note that the date of the next meeting is Tuesday 12<sup>th</sup> May 2026