

Willaston Parish Council

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Minutes

of a meeting of the Council held at
St Luke's Church, Coppice Road, Willaston, CW5 6QA
on

Tuesday 30th September 2025 at 7.00pm

Present Cllrs. Angier, Bailey, Cutts, Kirby, Morton, Morris and Salisbury (Chairman)

In Attendance C Coventry - Clerk to the Council,
1 member of the public.

1. Apologies for Absence

Cllrs Newton and Brazier,

2. Declarations of Interest and Dispensation Considerations

- a. Cllrs Angier and Salisbury declared a Pecuniary interest in item 12 as payees.
- b. Cllr Morris declared an interest in item 13 as an allotment holder.
- c. There were no dispensations granted prior to the meeting.

3. Minutes of the Previous Meeting

To resolve that the minutes of the previous meeting of the council held on Tuesday, 19th of August are a true and correct record.

Item 4.b wording amended from "these reports" to "forwarded emails" Item 9 to amend a typographical error from "Haywood" to "Heywood" **RESOLVED**

4. Chairmans Report

The Chair advised that the Council is entering a busy period with significant work to be completed before the end of the year. It was noted that three long-term vacancies continue to impact delivery of projects and that consideration must be given to the Clerk's workload when allocating new tasks.

The Chair confirmed that the Clerk has now been in post for three months and is progressing well, with continued support to be provided. Budget setting for 2026-27 will shortly begin, with the draft budget to be reviewed at the October meeting and resolved in November. Members were asked to submit any new expenditure proposals by 20th October.

Planning is underway for Remembrance on 9th November and Carols on the Green on 11th December, both of which will require member support. Willaston in Bloom autumn works and installation of new Christmas lights are also scheduled.

Governance matters include adoption of an IT Policy, transition to a .gov.uk email domain, and a new website platform to ensure compliance. The Chair noted attendance at the forthcoming ChALC AGM on 22nd October and the Police and Crime Commissioner meeting on 9th October. An initial meeting with the Methodist Circuit regarding the future of St John's will also be arranged ahead of budget discussions.

5. Police

- a) No police were present. No beat report has been received.
- b) Cllr Morris presented the report received from the police following the 3 enquiries made. Fatal Crash on Crewe Road, E-Bikes and when can they arrange a meeting.
Meeting suggested for Thursday 9th Oct clashes with date of PCC meeting.
PC Talbot asked if the Council would consider a fixed speed camera on Crewe Road.
E Bikes - information into the habits of e-bike users wanted.
Cllr Angier asked about information from White Star Event and Cllr Bailey about an update of the drug incident in Diaryfields, both are to be followed up.

6. Public Participation

A Member of Public offered thanks as the situation at the Lettie Spencer Playing Field has greatly improved.
The Beech tree next to the Pergola may affect the solar panel function.
Cheerbrook Road - the resurface has improved acoustics for the area. Driving speed has noticeably increased.

The Chair read out an email from a resident raising concerns about traffic speeds on Crewe Road, particularly in relation to children walking to school. The resident referred to previous accidents on the stretch and asked that consideration be given to a 20-mph limit and other safety measures. The Chair confirmed he had replied with initial information and contacts. Members discussed the matter and noted the potential for Parish Council funding towards a speed indicator device, as well as how the reintroduction of a Speed Watch initiative could help address the issue.

7. Speed Watch

Cllr Kirby provided a summary to members before the meeting. A discussion followed agreeing that the initiative is to proceed under Parish Council ownership and that formal procedures must be followed and GDPR guidelines adhered to when collecting volunteer's personal information.

RESOLVED that the Speed Watch activity commences, promotional information to be issued to start recruitment, and to consider any other relevant documents at a future meeting.

8. Borough Councillors Reports

- a) Councillor Coiley sent his apologies and the Clerk confirmed an email had been received from Cllr Coiley, specific to the proposed Redrow development, and circulated to members. Cllr Bailey asked that the lack of attendance be minuted. Cllr Alan Gage absent for 18 meetings, Cllr Alan Coiley 16 meetings and Cllr Margaret Simon 22 meetings.
- b) **RESOLVED** To register Cllr Bailey as a speaker at the meeting of Cheshire East on 15th October.

9. Planning Applications

- a). There were no planning applications to be considered.
- b). It was noted that the Clerk had responded to the following application under delegated arrangements and following consultation with members.
25/3102/HOUS 197 Crewe Road, Willaston, Nantwich, Cheshire East, CW5 6NE
Erection of two storey and single storey rear extension. Response: Support
- c). The following application was received after the publication of the agenda and circulated to members
25/2879/VOC 35 Moorfields, Willaston, Nantwich, Cheshire East, CW5 6QY
Development Proposal: Variation of conditions 2 & 3 of existing permission 22/0198N
Response: Support

10. Playing Fields and Open Spaces

Lettie Spencer Playing Field. The Clerk is obtaining quotations for the repairs needed to the Wet Pour Surface of the playground. On the Facebook page there was a message about the zip wire that needs maintenance, the Clerk was asked to contact the manufacturer to obtain a quote.

It has been reported that the climbing frame may need repair.

There has been a recommendation that all benches are fitted with four anchors.

Nothing to report on The Spinney, War Memorial or Mike Heywood Green, other than noting that winter planting will be done.

11. Clerks Report

The Clerk had submitted a report to the council in advance of the meeting, giving a brief update of work undertaken, planning decisions and communications received from the public. She gave an update that the obtaining of Wet Pour quotes was ongoing.

12. Payments

RESOLVED: The schedule of payments for September correctly states the invoices presented and that £3703.51 is approved to be paid and £1078.00 has been paid to avoid late payment or due to being a resolved regular payment. (as detailed on page 4034)

13. Allotments

a). Cllr Angier reported there is one vacancy but has an applicant on the list.

She requested assistance with an inspection to record the condition of the plots, having attended an online discussion with the National Allotment Society suggesting we be more proactive in checking condition of the plots and issuing notice. They have also advised that the tenancy agreement we currently have is "too loose", we are not placed to put prices up next year and must give 12 months' notice. The current agreement and a copy of the old agreement are to be sent to the legal adviser of the National Allotment Society so the agreement can be redone.

There is an issue with littering of the car park.

A notice board with signage is required and is to be bought as a proposal at a future meeting.

b). **RESOLVED:** To accept the quotation from Border Tree Care for the felling of a Juniper Tree at the higher cost of £250, or £200 pending agreement with Mr Dyer to access the tree via the field.

14. Willaston in Bloom

RESOLVED: To accept the quotation from Crewe Road Nurseries of £834.00 for winter planting.

15. Remembrance

Road closure, bugler, PA system and First Aider in place. Ministers to be invited and invitations to be issued and recorded by the Clerk.

RESOLVED: to accept the quote from Core Highways of £657.50

16. External Audit

The External Audit has been completed following the answering of queries raised by the Auditor and notice of conclusion issued to the public

RESOLVED: to receive and accept the audit report.

17. Next Meeting

Tuesday the 28th of October

The meeting closed at 9pm

Signed as a true record by authority of the Council

Chair:

Date: 28th October 2025

Willaston Parish Council

Schedule of Payments

30th September 2025

4034

	Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe	Rembursal
1		Starboard Systems Ltd	Scribe Accounts Rrenewal	489.60		LGA1972 S111		
2		Stablepoint	Website provision Domain Name 25/26	14.39	86.10	LGA 1972 S142		Wayne Salisbury
3		Stablepoint	Website provision 9.9.2025 -9.9.2026	71.71		LGA 1972 S142		Wayne Salisbury
4		Border Tree Care	Felling Ash Tree (Allotments)	360.00		Small Holdings and Allotments Act 1908 S23		
5		Mike Webster And Son Ltd	Grass Cutting Allotments Aug and Sept	110.00		Small Holdings and Allotments Act 1908		
6		Claire Coventry (Clerk)	Clerks working from home Expenses (Jul to Sept)	78.00		LGA 1972 S112		Claire Coventry
7		GiffGaff	CCTV Data Bill - Sept 2025	15.00		Crime and disorder Act 1998 S117		Claire Coventry
8		SLOC	Clerks Taining Course event fee	36.00		LGA 1972 S111		
9		HMRC	Employer Tax and NICs	234.98		LGA 1972 S112		
10		Claire Coventry	Clerks September Salary	680.20		LGA 1972 S112		
11		Church of England Parish of Wistaston	Hire of St Lukes Church Hall May to Aug 25	150.00		LGA 1972 S111		
12		Alpha Omega Securities	Security Lock at Playingfield (Aug)	756.00		LGA 1972 S111		
13		The Works	Envelopes	1.50	12.30	LGA 1972 S111		Claire Coventry
14		Post Office Ltd	Postage Stamps	6.80		LGA 1972 S111		Claire Coventry
15		ME Group (PhotoMe)	Passport Photo for Land Registry Document	4.00		LGA 1972 S111		Claire Coventry
16		Ustoreall	Rental Fee and Insurance 30.9.25 to 29.10.25	87.33		LGA 1972 S111		
17		PKF Littlejohn LLP	AGAR Review fee for 31.3.2025	378.00		LGA 1972 S111		
18		JD Services	Workd to Bench Lettie Spencer Playing Field	60.00		Open Spaces Act 1906 S 9 10		
19		Sainsburys	Mobile Phone Top up	20.00		LGA 1972 S111		Emma Angier
20		Steve Atherton	PA Hire and Bugle player for Remembrance	150.00		LGA 172 S 145		
	TOTAL			3703.51				

Payments made as authorised by the Approved Payments List, Meeting Resolution, and to avoid late payment							Rembursal
	Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe
21	28.8.2025	Alpha Omega Securities	Security Lock at Playingfield (July)	702.00		LGA 1972 S111	
22	23.9.2025	Mike Webster And Son Ltd	Grass Cutting - All Sites July	370.00		Open Spaces Act 1906 S10	
23	31.8.2025	Unity Trust Bank	Unity Trust Service Charge August 2025	6.00		LGA 1972 S111	
		Total		1078.00			