

Willaston Parish Council

Email: clerk@willastonparishcouncil.gov.uk

Website: www.willastonparishcouncil.org.uk

Telephone: **07355 282721**



To: Members of Willaston Parish Council

19th October 2026

Dear Councillor,

You are summoned to attend an Ordinary Meeting of Willaston Parish Council which will be held on Tuesday 27th October at 7:00pm at St Lukes Church, Coppice Road, Willaston CW5 6QA

Yours sincerely,

Claire Coventry

Clerk to the Council and Responsible Financial Officer

AGENDA

1. To Receive Apologies for Absence.

Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. Declarations of Interest and Dispensation Considerations

- a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- b. To declare any Other Interests in items on the agenda, and their nature.
- c. To note any dispensations granted prior to the meeting.

3. Minutes of the Previous Meeting

To approve as a correct record the minutes of the previous meeting of the Council held on Tuesday 22nd September 2026 and discuss any matters arising which are not specific items on this agenda.

4. Police

- a. To receive a report from Police representatives.
- b. To receive a report from the Council Police Liaison.

5. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit statements. The public are asked to submit questions or statements to the Clerk by email before 5 PM on the day prior to the meeting.

6. Borough Councillors' Reports

To receive verbal or written reports from Cheshire East Councillors on any matters of interest relating to the Parish.

7. Planning Applications

- a. To consider planning applications received since the publication of the meeting agenda.

8. Playing Field and Open Spaces

- a. To consider matters relating to Lettie Spencer Playing Field, The Spinney, Mike Heywood Green, and War Memorial.
- b. To consider the quotations and specifications received for a regular inspection programme of the playing field.
- c. To consider the ongoing issue of the condition of the gate and consider suggestions and quotes received.

9. Clerk's Report

To receive a report from the Clerk.

10. Authorisation of Payments

To consider approval of payments and internal transfers for October 2026 (payment schedule to follow from the Clerk)

11. Allotments

To receive an update on the allotments and to make any required decisions relating to the operation and management.

12. GDPR Complaints Procedure

To approve the GDPR complaints procedure.

13. External Audit Report 2025-2026

To receive and accept feedback as reported by the external Auditor.

14. Bank Reconciliation

To Consider the approval of the Bank Reconciliation for Q2 (1st July to 30th Sept 2026).

15. Budget Review

To consider the approval of the budget review for Q2 (1st July to 30th Sept 2026).

16. Budget 2027-28

To discuss budget considerations for 2027-2028 and for members to share additional items to be considered in the November meeting.

17. Next Meeting

To note that the date of the next meeting is Tuesday 24th November 2026